

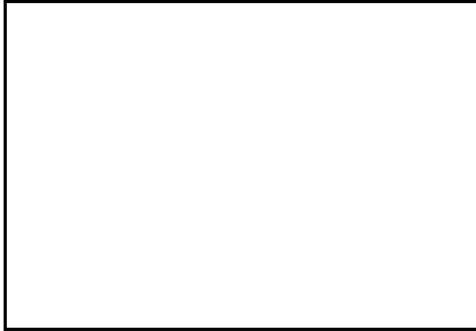
~~CONFIDENTIAL~~

Minutes of the Contract Review Board

DD/ST# 1077-69

12 March 1969

PRESENT:



John F. Blake, DD/L



25X1

1. Mr. Blake's comments:

a. The Inspector General is currently making a survey of the processes in the Office of Logistics. He is delving into the Contract Review Board situation and has been made aware of the current undertaking to refine and clarify [redacted] (Charter). Perhaps the Charter is not in real need of redoing.

b. Pointed out that two things are needed in order for the Board to play a more substantive role:

(1) More access to information on contractors, over and above the contract-by-contract basis, i.e. historical relations, financial procedures, performance, etc.

(2) An additional body to act in the capacity of Executive Secretary and perform the research and analysis, as set forth above.

c. Suggested an interim course of action to be taken whereby the Board's recommendations would come to the attention of appropriate people within the Agency when such controversial issues arise, such as in the cases of [redacted] Late funding arrangements were of primary concern in these cases.

25X1

d. Is there a jurisdiction overlap between the Contract Review Board and the monthly Procurement Officer's Meetings? While it is felt that there is a definite interrelationship here, it was emphatically stated that no such overlap exists. In this regard, all Board members will henceforth be included in the distribution of "Minutes of the Procurement Officers' Meeting."

~~CONFIDENTIAL~~

CONFIDENTIAL

e. The Board will also review all future procurement team appraisals and their comments and recommendations, if any, will be included. The Board has now been furnished with a copy of the two surveys already completed on the DD/P and DD/S&T contracting teams.

f. Mr. Blake went on to outline a new operating procedure to be followed by the Board in the next few weeks based on the theory that there are two basic categories of contracts which come before the Board -- routine and complex. His suggestion was that the cases of a routine nature be reviewed by the Chairman who would make recommendations on behalf of the Board, without their concurrence or signature, thereby saving the time of the Board members for consideration of the more complex, problem cases. The Board agreed to try this approach to see what would develop.

g. At [] (DD/I) introduction, the problem of R&D coordination, planning, etc. was discussed. The consensus was that this problem was outside the Board's jurisdiction and that a separate Board should be set up to deal with this problem.

2. [] Chief, Materiel Resources Section, IPB/SSS presented a briefing to the Board members on the status of the conversion to the SIPS information system. A written proposal with examples is being prepared for distribution to all concerned parties. The Board members would be included.

3. [] Planning Staff/OL, gave a brief synopsis of the reporting requirements of the procurement teams.

4. [] made announcements regarding the following:

- a. "Late funding paper" progress.
- b. Procurement team appraisal reports.
- c. Survey of relations with []
- d. [] letter.
- e. Procurement Officer's Meeting Minutes would be distributed.
- f. Progress report on [] Contract Seminar suggestion.
- g. New card system explanation and discussion.
- h. Progress of GFE Survey.

25X1

25X1

CONFIDENTIAL

5. With regard to (h) above, [] (DD/S&T) suggested that this survey be carried further, to include an internal survey of the Agency's unusual system of "double billing" of this equipment when it is issued to components within the Agency. This will be done.

25X1

6. Consideration was given to the [] contract. In addition to the recommendations that a letter contract be authorized, the following points arose:

25X1

a. This case be set up as a test case and be monitored very closely by the Board, with periodic review of progress, performance and expenditures, etc. The case would serve as a perfect example for inclusion in the [] course, after completion and evaluation.

b. The problem of fiscal year funding a large programs of this type was discussed. It would be interesting to be able to compare the difference between funding an entire program of this size, as opposed to the present system of partial fiscal year increments now used by the Agency.

7. The next Board meeting is scheduled for 26 March 1969, 1000 hours. Mr. Blake would attend.

8. The meeting was adjourned at 1200 hours.